Information security policy

This is Switchshop's information security policy (the **Information Security Policy**).

Policy statement

It is the policy of Switchshop to maintain an information security management system (**ISMS**) designed to meet the requirements of ISO 27001 in pursuit of its primary objectives, the purpose and the context of the organisation.

Objectives

It is the policy of Switchshop to:

- Ensure all personal have received appropriate information and cyber security awareness training and comply with all legal and regulatory requirements relevant to our business.
- Ensure plans and processes are in place to reduce the impact of incidents;
- Achieve ISO 27001:2022 and cyber essentials certification

This Information Security Policy provides a framework for setting, monitoring, reviewing and achieving our objectives, programmes and targets.

To ensure the company maintains its awareness for continuous improvement, the business management system is regularly reviewed by the board of directors to ensure it remains appropriate and suitable to our business. The ISMS is subject to both internal and external annual audits.

Scope of the Policy

The scope of this policy relates to use of the database and computer systems operated by Switchshop in pursuit of its business of providing IT networking and security services and hardware. It also relates where appropriate to external risk sources including functions which are outsourced.

Tom Glinka
Director

Version Number 2.0

Dated 01/08/2025